

## **Independent Sector Assessment and Advisory Committee (ISAAC)**

### **Terms of Reference**

#### **General**

- To meet 3 – 4 times a year
- To elect a chairperson to sit for 3 years, no longer than 2 terms as chairperson
- To report back to Council to seek approval for decisions made at committee meetings

#### **Specific**

To facilitate the way forward regarding revalidation and recertification by reporting to Council and providing advice to the Appraisal Sub-Committee and possible further Sub-Committees in the light of legislation as it occurs.

ISAAC should set transparent, objective parameters so that IDF members signing up to the Revalidation programme would be aware that if the parameters were transgressed then this would be a cause for concern and necessitate further investigation by the GMC, Royal Colleges or NCAS. As a general rule the parameters are likely to centre round complaints or performance. ISAAC would take the difficult decision on whether boundaries had been transgressed and advise Council. The Colleges or other regulatory authorities would then deal with the actual problem.

To define the end points in performance, behaviour or profile which require referral to an external body and to determine a process to deal effectively with any situation which arises for an IDF member that cannot be resolved locally.

To ensure that ISAAC and the Chairman are adequately indemnified with regard to its actions.

To monitor complaints received by the IDF, either from members or their patients, and to oversee the Complaint Resolution Procedure