

INDEPENDENT DOCTORS FEDERATION (IDF)

**Terms of Reference
IDF GP Committee**

Committee name and type

The GP Committee is a standing committee of the IDF.

Purpose

The GP Committee advises the Executive Board on issues of importance to GPs, outlining potential solutions when these have been identified. Where able, the committee tries to highlight changes or impending changes it feels will or may have an impact on IDF GP members. The committee suggests training and networking activities of benefit to IDF GP members and supports clinical governance in the independent sector.

Scope

- To act as a sounding board for GP members who wish to share any issue that can affect individuals or groups of members
- To liaise with IDF specialist consultant members
- To liaise with CQC and the IDF Regulation Committee

Authority

The GP Committee reports to the Executive Board.

Membership

- The Chair of the GP Committee is selected by the Executive Board. The members of the Committee are identified by the Chair and the membership of the Executive Board. In addition to this, members are able to nominate themselves for a seat on the committee once a year, with a ballot of the membership to take place where more members come forward than there are seats available
- The term of office is 3 years and may be extended for a further 3-year period
- There are 9 members of the Committee and the IDF Managing Director has a standing invitation. The Chair may invite guest speakers or individual experts to attend for discussion purposes
- A quorum shall be not fewer than 4 members

Meeting arrangements

The GP Committee will meet no fewer than 3 times a year. These meetings can take place either virtually or face to face.

Reporting

The GP Committee will report to the IDF Executive Board.

Resources and budget

The offices of the IDF are available to host meetings and light refreshments are provided by the IDF. There is no financial budget.

Annual Self-Assessment

The Committee will undertake a self-assessment of its performance annually by reviewing its activities against these terms of reference. The Committee will recommend any changes to its terms of reference to the Executive Board.