

INDEPENDENT DOCTORS FEDERATION (IDF)

**Terms of Reference
IDF Regulation Committee**

Committee name and type

The Specialists' Committee is a standing committee of the IDF.

Purpose

The Specialists Committee keeps abreast of challenges facing consultant specialists and engages with all relevant stakeholders to give voice to the concerns of members. It supports clinical governance in the independent sector.

Scope

- To maintain a personal relationship with key PMI officers
- To maintain an up to date knowledge of changes in the PMI market
- To liaise with the PMIs on relevant matters and canvas the views of the IDF membership when required
- To update IDF members with changes and be available to answer concerns and issues
- To call seminars or meetings for members to meet PMI personnel and be updated
- To be aware of other matters that impact on doctors conducting independent private practice
- Call on the IDF to organise seminars on professional issues when required

Authority

The Specialists' Committee reports to the Executive Board.

Membership

- The Chair of the Specialists' Committee is selected by the Executive Board. The members of the Committee are identified by the Chair and the membership of the Executive Board. In addition to this, members are able to nominate themselves for a seat on the committee once a year, with a ballot of the membership to take place where more members come forward than there are seats available
- The term of office is 3 years and may be extended for a further 3-year period

- There are 9 members of the Committee and the IDF Managing Director has a standing invitation. The Chair may invite guest speakers or individual experts to attend for discussion purposes
- A quorum shall be not fewer than 4 members

Meeting arrangements

The Specialists' Committee will meet no fewer than 3 times a year. These meetings can take place either virtually or face to face.

Reporting

The Specialists' Committee will report to the IDF Executive Board.

Resources and budget

The offices of the IDF are available to host meetings and light refreshments are provided by the IDF. There is no financial budget.

Annual Self-Assessment

The Committee will undertake a self-assessment of its performance annually by reviewing its activities against these terms of reference. The Committee will recommend any changes to its terms of reference to the Executive Board.